

Lean Kaizen Business Consulting

Business plan review

*Become a least cost producer with
world class Quality & Delivery*

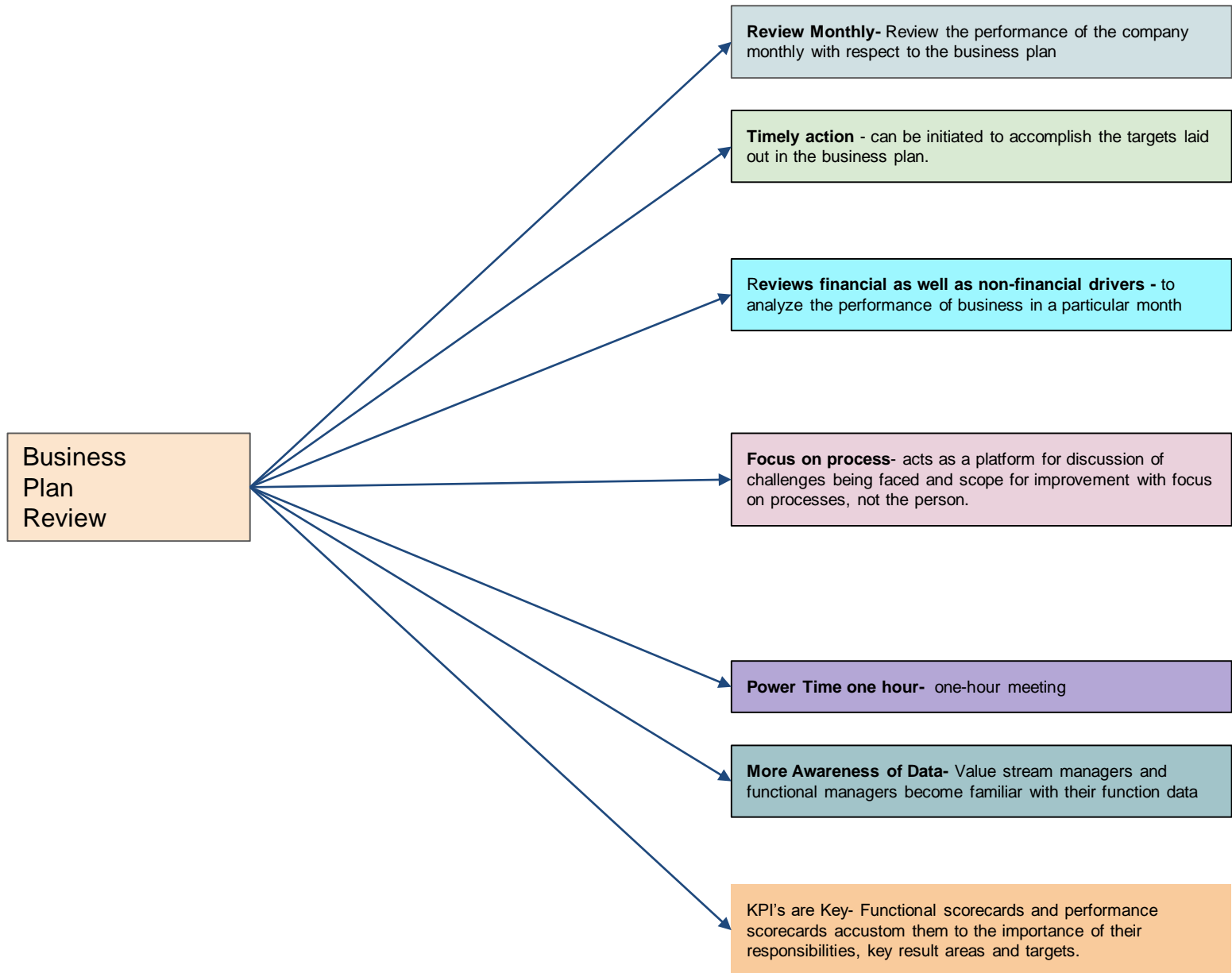


Key to the future Survival

Mistakes should be examined, learned from, and discarded; not dwelled upon and stored.
– Tim Fargo

A Journey to World class organization.....





What Is the Agenda of Business Plan Review?

Who will attend- The CEO, CFO, value stream and functional managers will be present

Agenda and Data a day in advance- The performance update is circulated to the respective stakeholders a day in advance so that everyone comes prepared and avoids discussion on data discrepancies.

One hour power meeting- The meeting duration is restricted to one hour and is to be strictly adhered to, but the entire agenda is to be addressed in the meeting

Discussion on corrective action strategy- only the corrective action strategy, if any required, will be discussed. Managers must sort out the data discrepancies among themselves before coming to the meeting.

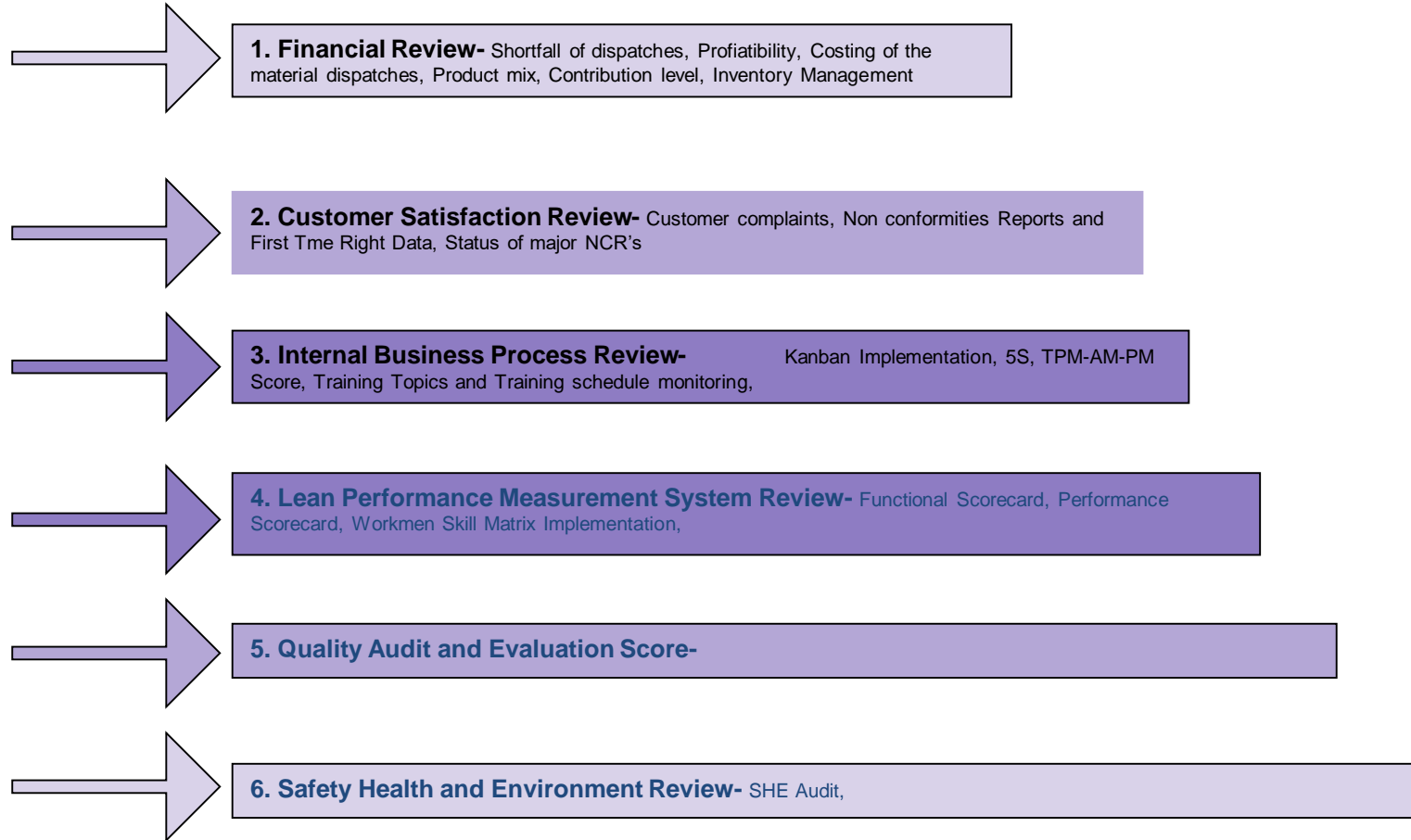
Who will Chair-The CEO chairs the meeting

Who will coordinate- CFO is the central coordinator, and his team will prepare the minutes for circulation after the meeting.

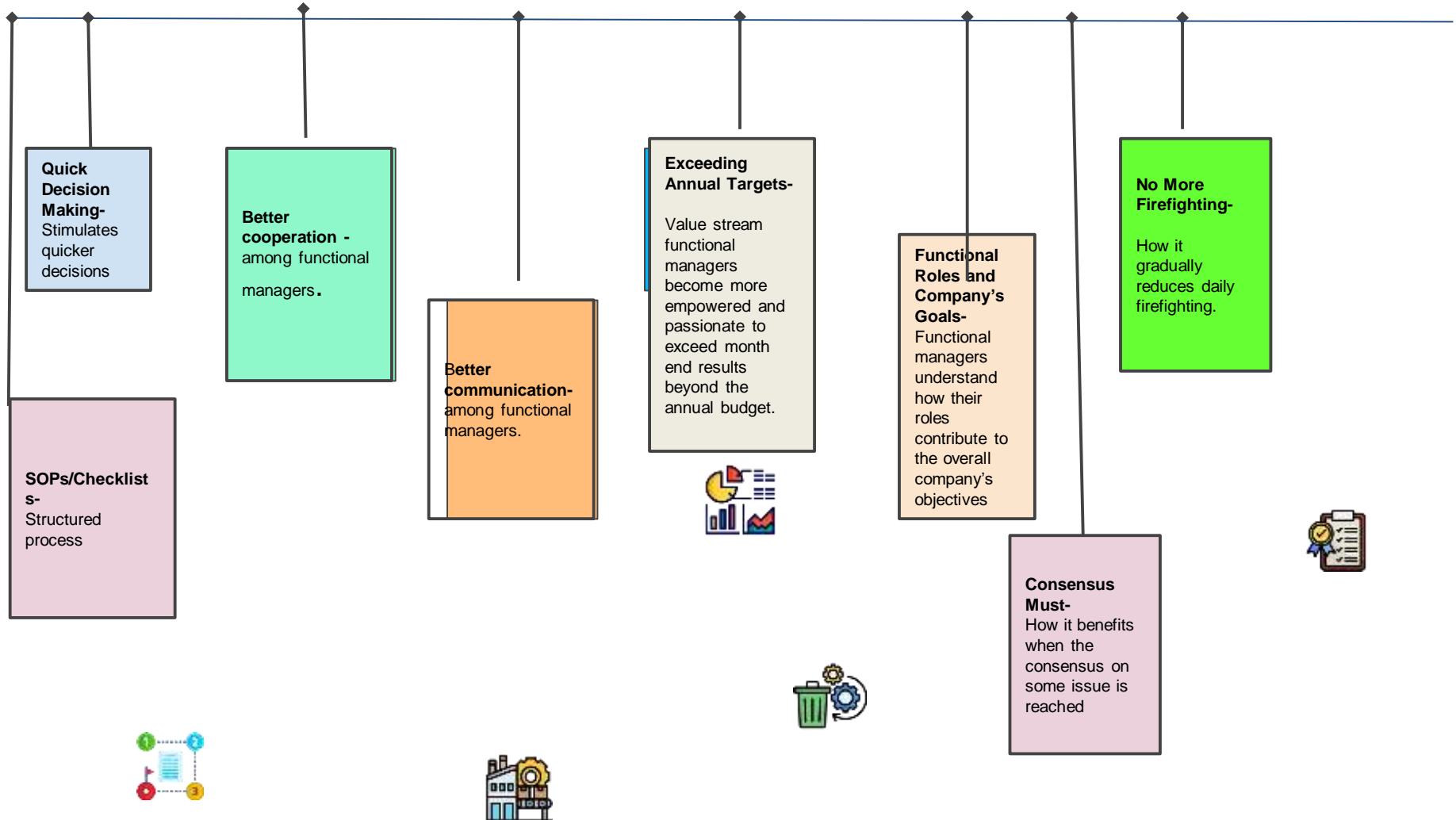
Scheduled-2nd of every month- Financial statements are prepared according to one-day closing. The meeting will hold on 2nd of every month.

The following agenda is designed for a capital machine building company and acts as a guidance for companies to design the meeting agenda and documentation suitable to them.

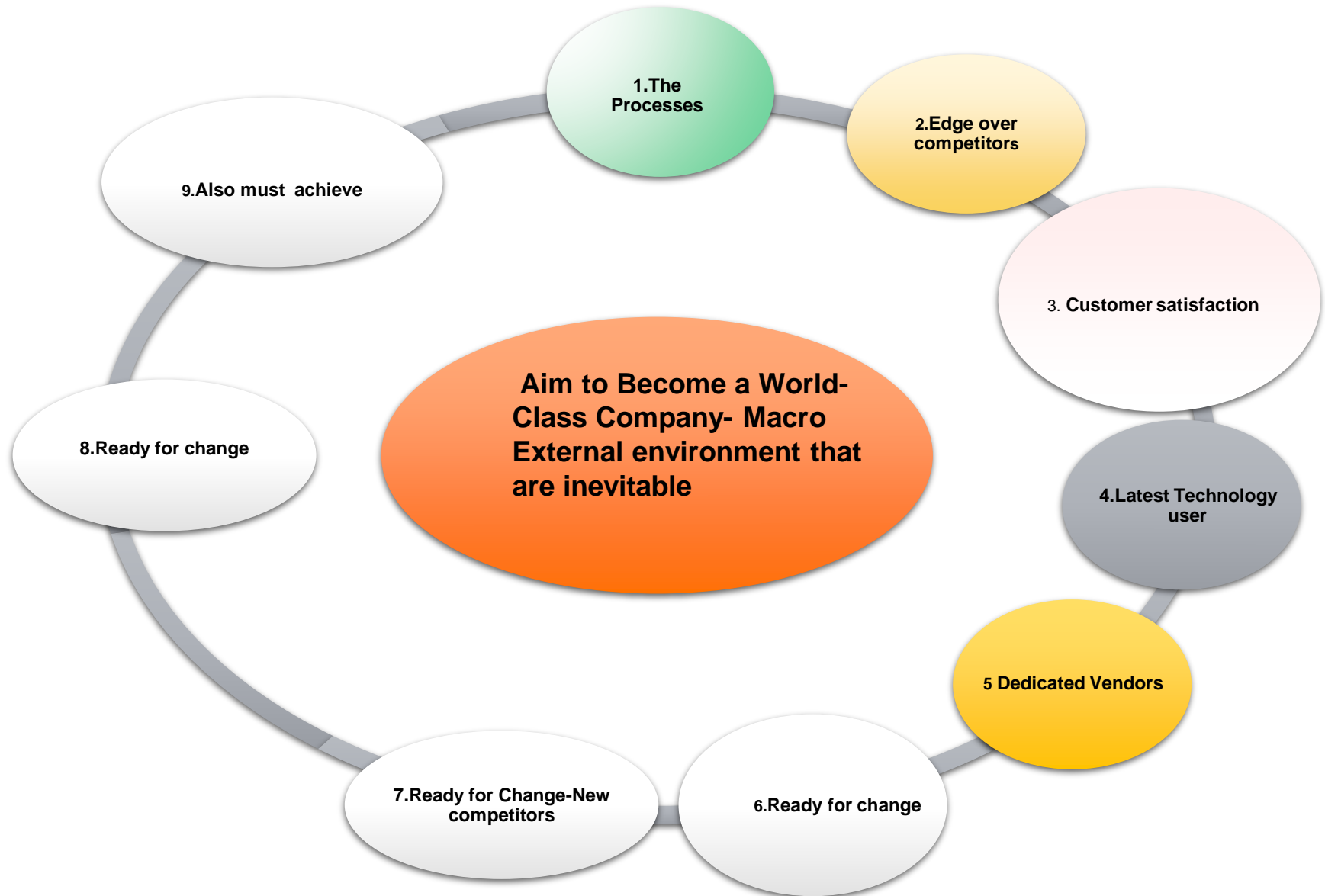
The Monthly Review Process divided among 6 broad areas-



Advantage of Monthly Review Meeting -



Aim to Become a World-Class Company



Key factors for the company for its journey toward becoming a world-class company

